



ARCA WARRANTY LTD. LOW-SLOPE ROOFING ACCEPTANCE CRITERIA INNOVATIVE FIVE (5) YEAR W.C. PROGRAM

GENERAL

ARCA Warranty Ltd.'s Innovative Five (5) Year Warranty Certificate (W.C.) Program will provide consumers with a warranty partnership developed to assist membrane manufacturers bring new and innovative products to the Alberta roofing market.

To be eligible, a manufacturer must have participated in ARCA Warranty Ltd.'s warranty program for a minimum of five (5) consecutive years and shall have had a minimum of ten thousand (10,000) squares of low-slope membrane under warranty.

ARCA Warranty Ltd. reserves the right to restrict the number of projects or innovative products included under the Innovative Five (5) Year W.C. program.

New and innovative roofing products must be registered with ARCA Warranty Ltd. prior to field installation. Product registration provides the opportunity for the Technical Committee to review and monitor product application as well as the field performance while working with the assistance of both the material manufacturer and the sponsoring roofing contractor.

Eligible W.C. roofing projects require owner paid quality assurance inspections by an ARCA Warranty Ltd. accepted independent roofing inspectors in accordance with warranty inspection requirements.

The Innovative Five (5) Year Warranty Certificate is issued by ARCA Warranty Ltd. and will be backed by the membrane manufacturer and their sponsoring ARCA contractor member. Coverage provides for roofing repairs due to faulty materials or manufacturing defects as well as the repair of workmanship-related roofing anomalies occurring during the warranty term. Warranty claims are made to and administered by ARCA administration in accordance with ARCA Warranty Ltd.'s "Consumer Warranty Claim Procedure" found on the ARCA website.

A second anniversary inspection of the roofing system and a written report will be completed by an accepted independent roofing inspector. A copy of the report is provided to the building owner. Repairs, if required, will be the responsibility of the sponsoring ARCA roofing contractor.

In the event the roofing contractor of record is unwilling or unable to complete the repairs in year's one (1) and two (2) as per company policy, ARCA Warranty Ltd. guarantees the correction of the defect(s) and leaks.

ARCA Warranty Ltd. will assume no warranty responsibility in the event that the manufacturer is unable or unwilling to fulfill their commitments under the terms of the warranty agreement.

APPLICATION

1. For each roofing product to be considered for the Innovative Five (5) Year W.C. program, an “Innovative Product Application Form” shall be completed and submitted by the membrane manufacturer. Their partnering ARCA contractor member shall endorse the manufacturer’s application prior to it’s submission to ARCA administration.
2. Roofing products shall be manufactured in compliance with an established material standard, C.S.A., C.G.S.B., A.S.T.M., etc. Supporting technical testing data prepared by an accredited material testing agency with certification by F.M., U.L.C., or a Canadian Construction Materials Centre (C.C.M.C.) listing shall accompany each application.
3. Roofing membranes must be accepted by Provincial or Federal building code officials. Confirmation of building code compliance is required from the code authority having jurisdiction.
4. The manufacturer shall submit descriptive product literature including technical data, specification sheets, samples and a detailed product application history including an existing project list identifying job name, location, size and installer’s name with the application form.

EVALUATION AND ACCEPTANCE

1. ARCA administration checks each application for completeness. Manufacturers are required to submit any omitted documentation prior to the application’s presentation to the Technical Committee.
2. For the Innovative Five (5) Year Warranty Certificate the Technical Committee is authorized by the Board to approve innovative roofing products. A seventy-five (75) percent majority vote is required for Technical Committee approval.
3. Within approximately thirty (30) days from the application receipt date, the Technical Committee will review the application, it’s supporting documents, consider product merits and decide upon it’s suitability for the Innovative Five (5) Year W.C. Program.
4. ARCA administration will notify the Board, the membrane manufacturer and the sponsoring ARCA contractor of the Technical Committee’s decision to proceed or not to proceed with issuance of the ARCA Warranty Ltd. Innovative Five (5) Year Warranty Certificate.
5. When approved, the ARCA contractor completes the “Low-Slope Project Information Form” (P.I.F.) and submits it to ARCA administration.
6. The Technical Committee, in conjunction with the manufacturer’s technical representatives and the ARCA contractor, will monitor the field application and performance of innovative roofing products include under the Five (5) Year W.C. program. The membrane manufacturer must notify

ARCA administration, schedule, arrange access, provide transportation if necessary and accompany Technical Committee representatives during field reviews.

7. The Technical Committee on a regular basis will keep the Board informed of the number and type of innovative products and projects that have been accepted under the W.C. program.

Amended November 18, 2009